



Board of Directors Meeting Minutes
March 18th, 2020

Directors Present (by phone): Dave Clayton, Ian Billick, Cassia Cadenhead, Maddie Rehn and Derrick Nehrenberg.

Staff Present (by phone): Hedda Peterson

Location: Meeting held telephonically with public call-in access

Public on Phone:

Loren Ahonen

Janna Hansen

Jeff Moffatt

Call to Order

The meeting is called to order at 6:22 PM (delay due to technical difficulties with Free Conference call-in line and transition to Zoom).

The call-in access was moved to a Zoom link. Director Maddie Rehn monitored the Free Conference call-in line for the duration of the meeting to inform participants of the new public access (i.e. Zoom).

Ratification of Telephonic Meeting

Dave Clayton requested that someone moves to approve the recommendation to hold the meeting telephonically.

Motion:

Motion to hold meeting telephonically made by Derrick Nehrenberg. Seconded by Cassia Cadenhead. Passes unanimously.

Clayton suggested that because the meeting is being held telephonically, that the District Manager issues a roll call vote when needed.

Passage of Emergency Rule

Clayton made a motion for the approval of a temporary emergency rule authorizing the Board of the Gunnison County Metropolitan Recreation District to conduct public meetings telephonically as long as there is a state of emergency declared by the Governor of the State of Colorado that remains in effect.

These meetings will of course remain open to the public with a public call-in number provided as part of the statutory required notice of meeting. The meeting would be conducted telephonically upon the determination of the District Manager in accordance with guidance from federal, state and local public health officials that doing so is either necessary to conduct District business or in the best interest of the public health and safety.

Clayton suggested that Hedda is given authority to have this emergency rule developed in whatever form is needed to meet legal parameters and that he and Ian Billick be authorized to sign if needed.

Motion:

Motion made by Dave Clayton to pass the Emergency Rule. Seconded by Ian Billick. Passes unanimously.

Roll Call Vote: Dave Clayton, Ian Billick, Derrick Nehrenberg, Cassia Cadenhead and Maddie Rehn.

Approval of Agenda

Hedda requested to add an action item to discuss the rescheduling of the Work Session.

No other changes made.

Motion:

Motion to approve amended agenda made by Ian Billick. Seconded by Maddie Rehn. Passes unanimously.

Public Comment

No public comment.

Consent Agenda

No changes made to the consent agenda.

Motion:

Motion to approve the consent agenda made by Derrick Nehrenberg. Seconded by Cassia Cadenhead. Passes unanimously.

New Business

Tower Development & Management-

Hedda explained that she's looking for a Board decision on direction or statement of interest. She explained that a one-page overview for this topic was included in the Board Packet. To summarize, she explained that the District has the opportunity to explore the synergies between our need to replace and properly manage towers while also providing reliable tower access to multi-users, including cellular and broadband providers. One approach discussed between

Hedda, Clayton, Billick and Aero Marketing & Logistics was for the District to develop a Request for Proposals (RFP) that can be used to collect information from interested parties on how to approach the potential bidding out of tower development and management.

Nehrenberg asked who ultimately will hold the tower site leases. Hedda confirmed that the District wishes to continue to hold the tower site leases. She added that each lease is different, and that some would require amending to accommodate sub-leasing. She added that the one site lease they have discussed the potential to relinquish is Comstock. If that were to happen, the District would then lease tower space from the new lease holder. Clayton added that the potential to relinquish the Comstock tower site lease came up in conversation because the potential multi-user partner already has a lease on Comstock and is already building a tower at the site. He added that if this route were to be pursued, the District and KBUT Radio would require space on the new tower.

Billick pointed out that issuing the RFP is simply an opportunity to gather more information and see what Aero and other providers have to offer. We can always decide that we're not comfortable with certain proposals, or make decisions on a case-by-case basis. Billick added that there is information we would likely need to generate in house, including what it would cost for us to replace and maintain an existing tower to evaluate any proposal we receive. Cadenhead asked what the risk for interference is when combining multiple users on a tower. Clayton explained that it is not a concern and provided the example of Mt. Wilson in California; a site with several radio stations and broadband signals within one acre. He noted that as long as everyone broadcasts within their assigned frequencies, there should not be interference.

Hedda added that broadband providers are not as far along as cellular companies when it comes to financial modeling. Also, it is more costly for broadband providers to get to these areas due to the required equipment/infrastructure. Further, if broadband providers were to utilize some of the District's tower sites it could require significant public subsidies. So, the rate at which we could bring on different multi-users may hinge off what they're providing.

Clayton added that Aero is looking to provide cellular service east of Gunnison up to Monarch. Therefore, they're interested in utilizing the Parlin, Waunita and the Sargents tower sites. The advantage for cell companies would be that anyone driving through these areas could use those sites and revenue could be generated from their use. This underlines the fact that the cellular service is more financially feasible. Nehrenberg thinks that issuing the RFP is a no brainer as it will help us collect additional information.

Hedda confirmed the process: to have the RFP reviewed by Technical Committee prior to advertising it. Billick agrees that the Technical Committee review rather than the full Board.

Motion:

Motion for the Tower Development and Management RFP to be developed and publicized made by Derrick Nehrenberg. Seconded by Ian Billick. Passes unanimously.

Roll Call Vote: Dave Clayton, Ian Billick, Maddie Rehn, Cassia Cadenhead, and Derrick Nehrenberg.

Old Business

Recreation Planning-

South Advisory Committee Member Appointments

Elizabeth Gillis and Susan Powers have provided letters of interest to join the south recreation advisory committee. Their letters were included in the Board Packet.

Billick asked if positions were advertised. Hedda explained that it was not advertised and that both women expressed interest in being involved at the recreation advisory committee level. Billick suggested information be added to the website about the recreation advisory committees, including how people can become involved. Nehrenberg noted that the advisory committee meetings have been well attended and that the engagement and interest is strong.

Motion:

Motion to appoint Elizabeth Gillis and Susan Powers to the District's South Recreation Advisory Committee made by Ian Billick. Seconded by Cassia Cadenhead. Passes unanimously.

Roll Call Vote: Maddie Rehn, Cassia Cadenhead, Ian Billick, Derrick, Nehrenberg, and Dave Clayton.

Rehn asked if with these appointments the committees are now at capacity. Hedda noted that she does not believe a maximum committee size was established. However, it may be helpful to develop in the future.

2020 Recreation Funding Allocation

Hedda explained that the north and south Recreation Advisory Committees convened in early March to discuss the District's allocation of 2020 recreation funding. The committee recommendation included two potential funding scenarios and was included in the Board Packet. The recommendations reflect the committees' desire to make an impactful contribution to developed recreation projects while still supporting smaller scale recreation needs via the Gunnison Stewardship Fund contribution and a 2020 Community Collaboration Grant Cycle.

Some additional information relevant to this conversation came out of the STOR Committee's Project Selection Committee's recent investment meeting. The Stewardship Fund balance is at \$91,751 with the potential to receive an additional \$10,000 from Mt. Emmons Mining and \$10,000 from the District, bringing the fund to \$111,751. The Project Selection Committee reviewed the six project proposals. With an exception of the Shady Island Park Project, each project was funded in full. Hedda added that the Project Selection Committee didn't feel that the County's Shady Island project aligned as well with the Stewardship Fund criteria. However, she noted that it was suggested that the project does align well with the District's Developed Recreation Grant Program and that Cathie Pagano plans to submit an application for this project. Hedda concluded by explaining that if the District were to contribute \$10,000 to the Gunnison Stewardship Fund, it would allow all of their projects to be funded in full. This would result in the following project funding through the Gunnison Stewardship Fund: CBCC \$50,000,

CBLT/BLM \$29,130, Gunnison Trails \$10,000, CCWC \$5,000, Wet Meadows/UGRWCD \$7,600, and Shady Island \$10,000.

Clayton asked if the committees supported one funding scenario over the other. Nehrenberg suggested that given the needs for Developed Recreation, the Recreation Committee favors funding scenario 1.

Motion:

Motion to approve the funding scenario 1 as outlined by the recreation advisory committees made by Derrick Nehrenberg. Seconded by Cassia Cadenhead. Passes unanimously.

Billick noted that he understands that about \$15,000 will be saved by canceling the election. Given what's going on with the Coronavirus, and the stress that will be felt by local organizations, he suggests allocating the extra \$15,000 saved from the election cancellation towards the Community Collaboration grant cycle. Nehrenberg and Cadenhead support the idea. Clayton agreed it's a good idea and that the one consideration is that it's not for Coronavirus type issues, but to help ensure recreation is maintained. Billick agreed and noted that the funds would be directed towards the Community Collaboration Grant Program to support non-profits and recreation groups.

Motion:

Ian Billick moves to amend the motion to add \$15,000 to the Community Collaboration Grant Program, bringing the total to \$35,000. The funds will come from the funds not used by the election due to its cancelation. Derrick Nehrenberg and Cassia Cadenhead agreed with amended motion.

Clayton confirmed that the 2020 recreation funding allocation consist of the following:

- Developed Recreation Grant Program: \$80,000
- Gunnison Stewardship Fund: \$10,000
- Community Collaboration Grant Program: \$35,000
- Recreation Reserve Fund: \$10,000

Roll Call Vote: Dave Clayton, Maddie Rehn, Ian Billick, Cassia Cadenhead, and Derrick Nehrenberg.

Nehrenberg suggested that the Gunnison Stewardship fund could have a very positive impact on the community and that the National Forest Foundation (NFF), County and Met Rec have formed a very innovative partnership worth nurturing. He continued that this year, a lower level of funding from Met Rec was okay due to the lack of project proposals received by the Fund, however, in the future he would like to see Met Rec continue to support this initiative. He suggested that a statement be developed explaining Met Rec's value and commitment to the partnership. He noted that this could help incentivize the commitment and involvement of other partners. Hedda confirmed she would draft a statement for Nehrenberg to review.

2020 Election Cancellation-

Clayton noted that a resolution was included in the packet that outlines the cancellation of the election and the authorization of the Designated Election Official (DEO) to cancel the election. Cadenhead asked if the resolution was crafted by Marcus Lock. Hedda responded that the resolution was made using a template developed by the Special District Association.

Motion:

Motion to approve the resolution made by Ian Billick. Seconded by Derrick Nehrenberg. Passes unanimously.

Roll Call Vote: Ian Billick, Derrick Nehrenberg, Cassia Cadenhead, Maddie Rehn, and Dave Clayton.

Operations Update-

Hedda explained that most of the information was included in the District Manager Report. During Frost’s last visit, significant work was completed.

Hedda has also worked with the USFS, Western Colorado University and the Gateview landowner to renew and/or re-authorize site leases. She added that she’s still working with the Salida Ranger District to re-authorize the Monarch tower lease as well as the BLM. She does not expect any issues in having the above mentioned leases re-authorized.

The new channel guide computer will be installed this Friday.

The search for an Operations Assistant continues. There was an interested candidate who recently decided not to take the job.

Clayton commented that having read Frost’s report and visited the Studio, things are looking fantastic. The cables are now neatly hung and Frost has improved signal levels. Soon, we will move towards securing the STL between the Studio and W Mountain.

Finances

February Financial Reports-

Billick shared the two questions that were posed to Hedda in regards to the February Financial Reports. First, why the big jump in the receivables. Second, the accumulated depreciation is the same this year compared to last year, which should change. Hedda has these questions out to Stotler & Young and expects to have answers soon. Clayton suggested that the depreciation question may be best suited for the Auditor.

Billick suggests that we move forward with approving the Financial Reports and wait to get Hedda’s answers to the questions at the next meeting.

Motion:

Motion to approve the February Financial Reports and the March Payables made by Ian Billick. Seconded by Derrick Nehrenberg. Passes unanimously.

Roll Call Vote: Dave Clayton, Derrick Nehrenberg, Ian Billick, Cassia Cadenhead, and Maddie Rehn.

Other

Work Session Re-Scheduling-

With the assumption that the Coronavirus health and safety precautions will continue through mid-April, Hedda suggested re-scheduling the Work Session for 4:30 PM on Wednesday, April 15th using Zoom.

The Board discussed the ability of participants to call-in to a Zoom meeting via phone if they do not have internet access. Loren Ahonen and Maddie Rehn confirmed that call-in via Zoom is an option. Clayton suggested Hedda send out the Work Session slides prior to the meeting so participants calling-in can follow along.

Summary of Meeting Action Items-

- Develop RFP for Tower Development and Management
- Work with Derrick to develop statement outlining value of Gunnison Stewardship Fund and the District's support of the partnership
- Re-schedule the March Work Session for April 15th, 2020
- Circle back with Financial Report questions at April Board Meeting

Billick asked if Hedda has what she needs for the Grant Programs. Hedda noted that she does and that her next steps include developing a refined grant application for the Community Collaboration and Developed Recreation Grant Programs. Both applications will be shared with the Recreation Advisory Committees and the Recreation Committee. Billick suggested she move forward with this quickly.

Nehrenberg asked if the District needs a Coronavirus plan. Clayton noted that we're covered under the State's plan and that we're allowed to have staff at the office. He added that if Hedda is not able to do that, that she should be comfortable taking the paid time off that she needs. Hedda added that she has had Paragon Computers post the County Health Department updates on the Channel Guide PSA area.

Billick noted that he believes there are requirements for paid time off and he suggests that Hedda should interpret the need for time off very generously and be in communication with Dave Clayton in that regard.

Cadenhead asked if Jeff Moffat had further questions. Jeff e-mailed Hedda a question about the recreation grant funding. Hedda reviewed the Board's 2020 recreation funding allocation.

Adjournment

Meeting adjourned at 7:15 pm.